



Fallon Paiute-Shoshone Tribe

Request for Proposals – Associate Tribal Court Judge, Fallon Tribal Court

Proposal Submission Deadline: June 30th, 2025 at 1:00 p.m. (PST)

ASSOCIATE TRIBAL COURT JUDGE

The Fallon Paiute-Shoshone Tribe (FPST) seeks proposals from qualified individuals to act as the Associate Tribal Court Judge of the Fallon Tribal Court. The services requested include acting as the Tribal Court Judge when the Chief Judge is not available or when assigned to hear any cases. Cases may be heard in all Tribal Court matters, such as civil, criminal, juvenile, wellness court, etc.

DUTIES INCLUDE, BUT ARE NOT LIMITED TO THE FOLLOWING:

Fallon Paiute-Shoshone Tribal Law & Order Code 1-40-070 Duties and Powers of Judges:

[If assigned to do so by the Chief Judge, the] Associate Judge of the tribal court shall have the duty and power to conduct all court proceedings, and issue all orders and papers incident thereto, to administer justice in all matters within the jurisdiction of this court. In so doing, they shall:

1. Hold court regularly at a designated time and place on the Colony and Reservation;
2. Hear and decide all cases;
3. Enter all appropriate orders and judgments;
4. Issue all appropriate warrants;
5. Keep such records as are required by Tribal ordinance and the Rules of Court;
6. Perform the duties of the Clerk in the absence of a Clerk; and
7. Perform such other acts as are necessary and proper in the administration of the Tribal Court.

Additionally, if funding allows, attend judicial training sessions as required through the National American Indian Court Judges Association and other training that may be sponsored by the Fallon Paiute-Shoshone Tribe or other agencies. Assist the Court Administrator in submitting reports to the Fallon Business Council, involving the day to day business conducted by the Court

MINIMUM QUALIFICATIONS:

As per the Fallon Paiute-Shoshone Tribal Law & Order Code 1-40-020 Qualifications of Judges:

All Tribal Court Judges may be any person, Indian or non-Indian, a resident or non-resident of the Colony and Reservation. The Associate Tribal Court Judge shall preferably be an attorneys licensed to practice law in one or more of the United States, or someone knowledgeable of Indian Law. A Judge must be a person who:

- (a) Is twenty-one (21) years of age or older;
- (b) Has never been convicted of a felony, unless a full pardon has been received for the offense;
- (c) Has not been convicted of a misdemeanor within the last year excluding non-alcohol related traffic offenses;
- (d) Is willing to attend training sessions for Tribal Judges;
- (e) Completes a background check similar to Tribal law enforcement employees; and
- (f) Is willing to be subject to a drug test.

As per the Fallon Paiute-Shoshone Tribal Law & Order Code 1-40-040 Appointment of Judges:

All judges shall be appointed by the Fallon Business Council.

As per the Fallon Paiute-Shoshone Tribal Law & Order Code 1-40-050 Term of Office:

- (a) All judges shall serve for a term of four years and thereafter until their successors take office, unless removed for cause.
- (b) Judges shall be eligible for reappointment

COMPENSATION:

The Associate Judge shall be compensated at a rate of \$450 per court session, and round-trip mileage from his/her home to the Tribal Court building at the current federal rate.

SUBMISSION OF PROPOSALS:

Interested applicants shall submit proposal including letter of interest, resume, qualifications, salary requirements and hours of availability, along with names of at least three professional references to:

Mailed/Hand-delivered:	Attention: Philip Johnson Fallon Business Council 565 Rio Vista Drive Fallon, NV 89406
Faxed:	(775) 423-5202
Emailed:	Please follow with a hardcopy to address listed above. secretary@fpst.org

Proposal must be received by The Fallon Paiute-Shoshone Tribe on or before June 30, 2025 by 1:00 p.m. (PST).